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**INFORMATIONAL BULLETIN #2019-0004**

**DATE:** August 5, 2019

**TO:** Site Administrators  
 Site Secretaries

**FROM:** Janet Yarbrough, Director of Educational Services – State and Federal

**RE:** **AUTHORIZED USE OF FUNDS**

Title I program funds are received as a federal grant passed through the State of California, then granted through the Consolidated Application to the district. The district, with the acceptance of these funds, is contractually obligated to meet the federal and state requirements, which requires the support from school sites. The district is also monitored (or audited) to verify the use of funds meet the intended use as identified in the school site’s School Plan for Student Achievement (SPSA) and district policies/procedures are followed. (These plans are available electronically for 24/7 access at: <https://www.stocktonusd.net/Page/10028>.)

The California Department of Education (CDE) has provided guidance on what conditions/criteria must be met in order to use Title I funds:

1	The activity/expenditure is aligned to meet the challenging State academic content standards (Every Student Succeeds Act [ESSA] sections 1112[a][3][B][i] and 1112[b]).	<input type="checkbox"/>
2	The activity/expenditure an evidenced-based educational strategy (ESSA sections 1003[b][1][B]; 1114[d]; and 1115[h]).	<input type="checkbox"/>
3	The activity/expenditure is reasonable, necessary, and allocable cost to the program (2 CFR 200.404 - 200.405).	<input type="checkbox"/>
4	The activity/expenditure is used to supplement the funds that would, in the absence of such funds, be made available from State and local sources, and do not supplant such funds (ESSA Section 1118[b][1]).	<input type="checkbox"/>
5	The activity/expenditure used are current Federal fiscal year or the subsequent fiscal year (ESSA Section 1127[a]).	<input type="checkbox"/>
6	The activity/expenditure meets a need identified in the comprehensive needs assessment (ESSA Section 1114[b][6]).	<input type="checkbox"/>
7	The activity/expenditure is included in the School Plan for Student Achievement (SPSA) (Education Code [EC] Section 64001[g][C][3]).	<input type="checkbox"/>
8	The SPSA has been approved by the local governing board (EC Section 64001[i]).	<input type="checkbox"/>
9	The Schoolsite Council (SSC) annually evaluates and monitors the implementation of the SPSA and progress towards accomplishing the goals (EC Section 64001[g][2][B] and [i]).	<input type="checkbox"/>
10	The activity/expenditure has been reviewed, approved, and recommended by the SSC to the local governing board (EC Section 64001[d]).	<input type="checkbox"/>